



Orion Rail Construction Policy Statements

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31. Lone Working

Orion Rail Construction ensures that this statement applies to all activities and work undertaken within the company.

Orion Rail Construction can demonstrate its ability to consistently meet customer, statutory and regulatory requirements together with its commitment to enhance customer satisfaction through conformity with client needs and continual improvement of our system.

The definition of 'lone worker'

Individuals are alone at work when they are on their own, they cannot be seen or heard by another worker, cannot expect a visit from another worker for some time and/or where assistance is not readily available when needed. Therefore, lone workers are those who work by themselves without close or direct supervision.

Working alone is not in itself against the law and it will often be safe to do so. However, the law requires employers to consider carefully, and then deal with any health and safety risks for people working alone.

The purpose of the lone worker policy

Orion Rail Construction is committed to providing a safe working environment as far as reasonably practical that meets the needs of its staff. Consideration shall therefore be given to the health and safety implications in respect of lone working.

All staff should be made aware of this policy. Anyone who is or who potentially may be a lone worker shall receive information, instruction and relevant training in respect of all identified hazards and the risks involved.

- It is the responsibility of line managers to coordinate the risk assessment for lone workers in consultation with the Compliance team for that project
- Anyone who is lone working shall be provided with a communication link to the office base, normally a mobile phone;
- Anyone who is lone working shall be given the opportunity to be provided with a personal alarm;
- Lone workers shall follow all instructions as requested, this will be detailed within the Task Briefing Sheet and associated risk assessment
- It is the responsibility of the line manager to regularly re-assess risks, reporting the time and dates of monitoring and any changes to the Compliance team for that project
- It is the responsibility of the line manager to ensure that workers do not suffer from undue stress as a consequence of lone working;

Risk assessment

Risk assessments must be carried out for and by all individuals whose working practice makes them vulnerable and recommendations should be made to eliminate or reduce the risk as far as possible.

- Safe entry and exit
- Location, eg remoteness, transport, parking
- Risk of violence eg history of violence from the public etc
- Safety of equipment for individual use
- Channels of communication in an emergency
- Site security
- Security arrangements i.e. alarm systems and response to personal alarms
- Level and adequacy of on/off site supervision

This statement will be reviewed annually (or as and when required) by the Directors.

It is briefed and acknowledged by all employees on induction and following any policy changes.

Sam D'Cruze
Rail Managing Director
8th September 2020